

# MAUNDS HATCH PROJECT MEETING

MONDAY 14<sup>th</sup> JULY 2003

## PRESENT

Pat Alderton  
Penny Loates  
Zulqar Cheema  
Denis Smyth  
Pete Dobson  
Beryl Chapman  
Michael Faccini  
Ellena Mould  
Pamela Wrenn  
Joe McGill  
Alan Whittingham  
Fiona Gardiner  
Kim Allen  
Tom Redpath

## ASSOCIATION

Berecroft Residents  
Berecroft Residents  
Berecroft Residents  
Moorfield Residents  
CABRA  
317 Berecroft  
Ward Councillor  
Regeneration Team  
Community Link Officer  
Assets & Facilities  
A D Architects  
Blackwater Housing  
Essex County Council  
STACE Quantity Surveyance

## APOLOGIES

Cllr Lawton  
Cllr Spenceley  
Helen Offord  
Ian Christmas

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### 1.Introductions:

Joe McGill, Head of Assets & Facilities opened the meeting by welcoming those present.

### 2. Notes:

The notes of the meeting held on 9<sup>th</sup> June were agreed as a correct record.

### 3. Matter Arising:

**Terms of Reference**, the group agreed to read the Terms of Reference and bring them back to the next meeting for agreement.

**Resources Committee report**, the group had received, read and were happy with the report.

**Utilities Information**, Joe informed the meeting that a PUSWA notice would be going out very soon. This was a standard statutory 30day notice to the utilities i.e. BT, Gas Board, E.E.B and NTL, informing them that the area had been identified for development and asking if there were utilities on the site that could be affected.

**Ward Map**, Pamela brought a ward map with boundary identified to the meeting. This would be left at the Berecroft Community Bungalow and would form part of a reference library for the project.

**Land Registration Report**, the Estates sections will have to carry out this work to find out what covenants and or restrictions are on the land, they will

also have to make sure the land can be built on and receipts can be used for a Community Project.

**Web Page**, Pamela informed the meeting that if we send information to Steve Drewett Communications web master, he would then install a Maunds Hatch Community Project web page on Harlow web. After some discussion the group agreed to put as much information as possible on this site web. **Action Pamela & Joe to discuss with Steve Drewett.**

#### **4.Vision for Centre:**

Joe asked the group to identify the make-up of the centre listed, below is the wish list from the group:

- Pre School mornings and afternoons
- Cyber café for all ages (could also run one from 190 the Briars as they already have two computers at the site).
- Sports hall that can be divided into two
- Ample storage
- Kitchen facilities
- Large patio
- 2 Committee rooms for local organisations
- 2 offices for local agencies use.
- Toilets and showers
- Soft room for the disabled
- Facilities for deaf people
- Basket ball/football pitches and tennis courts.

This could be provided on the court at Berecroft or the land adjacent to the Chinese Community Centre. After some discussion the group agreed in principal that land adjacent to the Chinese Community Centre be used for outdoor sports.

The group also discussed the surrounding road layout; traffic calming and what affect this project will have on the Sherads Hatch development.

Joe said that he envisaged a community hall would be provided at the Sherads Hatch development but the childcare facilities may be provided within the Maunds Hatch Community building.

#### **5. Future management & Consultation groups**

The group asked:

Who would own the building?

How do we make the community centre attractive to users?

Joe confirmed that Harlow Council would always own the building and that success would come through the community taking ownership of the centre with income being ploughed back into the centre.

The group agreed the future make-up of the management and consultation groups would be:

**Management Group**

Joe McGill	Leasing issues
Great Parndon Community Centre	Maintenance
Fiona Gardiner	Insurance
Berecroft Residents Association	Operational Management

**Consultation Group**

Pete Dobson	CABRA Res Ass
Pat Alderton	Berecroft Res Ass
Denis Smyth	Moorfield Res Ass

The consultation group will look at existing consultation information from Sport of England, PEP Briars information, Moorfields questionnaire. Alan and Joe agreed to write a Vision Statement for the group. **ACTION: Joe and Alan.**

**6. Any Other Business**

The group discussed venues for the meeting and agreed to alternate at Berecroft, 190 The Briars, Chinese Centre and Latton Bush.

Kim Allen the representative from Essex County Council agreed to discuss the Maunds Hatch project with E.E.C and come back to the next meeting with information on how they can help.

The group agreed that the official name for the project would be **MAUNDS HATCH COMMUNITY CENTRE PROJECT.**

Action for the next meeting was discussed with outcome below

Supply generic make-up of Staple Tye ward	<b>Ellena Mould</b>
Land registration findings	<b>Kelvin Orrowe</b>
Utilities survey and audit	<b>Keith Tovee</b>
Covenant Control	<b>Kelvin Orrowe</b>
Information on web page	<b>Pamela Wrenn</b>
Foot Print of building	<b>Alan Whittingham &amp; Joe McGill</b>
Project Plan	<b>Joe McGill</b>
Kim Allen	<b>E.E.C input to project</b>

**Next meeting will be in September Joe will distribute date and venue nearer the time. Items for the agenda to Joe McGill one week before**