

MAUNDS HATCH PROJECT

THURSDAY 11th December 2003

Maunds Hatch Community Hall

PRESENT

Fiona Gardiner
Penny Loathes
Su Lawton
Peter Woolford
Ellena Mould
Pat Alderton
Joe McGill
Zulqar Cheema
Janet Hammond

ASSOCIATION

Anglia Housing Association
Berecroft Residents
Ward Councillor
GPCA
Regeneration Team
Berecroft Residents
Harlow DC –Assets & Facilities
Berecroft Residents
Harlow DC – Community Development Team

APOLOGIES

Pamela Wren
Alan Whittingham
Lorna Spenceley
Tom Redpath

1. Apologies

Pamela Wren, Alan Whittingham, Lorna Spenceley, Tom Redpath.

2. Minutes of 27th October 2003

The minutes were agreed as a correct record.

3. Matters Arising:

3.1 Consultation exercise results

3200 questionnaires were sent out and Pamela Wren had received 149 returned.

- Pat will arrange with PW to review the returned questionnaires and prepare a work programme based on the results.
- Ellena Mould suggested taking a closer look at the returned forms to try and target areas where no response was received.
- One particular respondent from Longbanks had expressed a keen interest in participating and JM suggested inviting to the next meeting.

3.2 Draft Local Plan Review

JM had checked and confirmed that the project is within the review boundary. May04- Inspector from Planning Dept will conduct a site visit to ensure proposal fit into the regional plan.

JM will pass 2nd Draft Local Plan to the committee

Postponement of Report to Resource Committee on 18th December 2003

JM request for the report to be postponed to the next meeting because the land title and registration need to be clarified. Details of the land title deed will be finalised and report raised in the next Resource committee meeting (29th Jan04)

The report will seek from Resource committee to approve project in principle and release funding for the project to proceed. Will also seek Planning Permission.

Action: JM to prepare report for Jan committee.

3.3 Update on Chinese Community Centre 's proposal.

- JH mentioned that the proposal was included in the Groundwork Trust funding bid to assist in preparing the project proposal for Living Space Grant.
- EM suggested a wider community involvement, identifying areas with poor response rate and targeting these communities
- JM explained that the Play Strategy consultant s will also be looking into the scheme and will incorporate its studies with the community proposal.

3.4 Publicity

- 1017 FM has not contacted anyone for an interview.
- Pat asked if minutes of this meeting could be placed on the Berecroft association Website. The Committee has no objection.
- JM suggested approaching the private sector to participate in this project, as it would make good business sense for future maintenance and upkeep of the building and site.
- JH showed the committee a recent article from the Charity Commission where Internet café can gain charitable status thus opening opportunities for young people to run Internet café at cost. Article to be circulated for next meeting.

Action: JH to photocopy article for circulation.

3.5 Management Issues

- JM reiterate that HDC will not be responsible for any maintenance cost. The committee needs to start thinking about the management process, working with a wider group. Principles need to be drawn up and agreed. Steering committee form. All communities with in the project area need to participate fully. Housing Association asked to support this project.
- As MH project is a community project, all assets within the project boundary ought to be reviewed to ensure no one is excluded. Equally, BCA community house/office ought to be reassessed to see if there is still a role for it to be there or be integrated into the MH community centre in future.
- BCA members felt that the BCA community house is important as members have access to it as and when they need it. By moving the office to the new community centre would mean that they might have restricted access.
- JM suggested a SWOT on BCA office space.
- Outcome for MH project is to create a sustainable community project that brings benefit to all with in the project boundary and also generate monetary returns for the project through hall rental, activities and small-scale businesses.
- Need to consider the risks and challenges for the project.
- SL asked for a site visit to be arranged for the committee.

- JM and ZC will look into the possibility of producing a short video of the site and proposal to be presented to the Resource Committee in January.

**ACTIONS: SWOT exercise by BCA members on BCA building
JM and ZC to co-ordinate video and script of site.**

SUMMARY OF ACTIONS

- 1 Draft report for approval from committee before going to resource Committee - JM**
- 2 Video - JM & ZC**
- 3 Charity Commission Article for circulation with minutes - JH**
- 4 Publicity through radio 1017 - JM**
- 5 Management- SWOT exercise on BCA office - PL, PA. ZC**
- 6 JM will check HDC's current contribution towards MH's running cost.**

Date of next meeting: 20th January 2004 at 65 Berecroft, Harlow, at 7.30pm.