

MAUNDS HATCH PROJECT MEETING

MONDAY 9TH JUNE 2003

PRESENT

Pat Alderton
Penny Loates
Zulqar Cheema
Denis Smyth
Pete Dobson
Beryl Chapman
Melanie Kemsley
Pete Woolford
Michael Faccini
Su Lawton
Lorna Spenceley
Ellena Mould
Pamela Wrenn
Joe McGill
Alan Whittingham
Fiona Gardiner

ASSOCIATION

Berecroft Residents
Berecroft Residents
Berecroft Residents
Moorfield Residents
CABRA
317 Berecroft
317 Berecroft
Great Parndon
Ward Councillor
Ward Councillor
Ward Councillor
Regeneration Team
Community Link Officer
Assets & Facilities
A D Architects
Blackwater Housing

APOLOGIES

Kim Lawrence
Longbanks

1.Introductions

Joe McGill, Head of Assets & Facilities opened the meeting by welcoming those present.

2.Background

A request was received from residents at the Staple Tye Community Partnership meeting on the 10th March 2003, for the refurbishment of the existing Maunds Hatch community centre. A report was submitted to the Resources Committee, and the recommendations were agreed. (this report is attached appendix a).

Alan Whittingham has been appointed to work with the residents to produce a brief for this project.

3.Protocol

Pat Alderton, Berecroft Residents, proposed Joe McGill as Chair, this was seconded by the meeting. Alan Whittingham agreed to be Vice Chair and Pamela Wrenn agreed to take minutes, with a 5-day draft turn around for agreeing.

The project group agreed that:

Accountability should rest with residents to move the project to its conclusion.

Mutual respect must be shared. The group must listen to debate even if there is conflict in meeting objectives, and the group must respect people's views.

Ellena Mould suggested terms of reference should be agreed based on the report agreed at Resources Committee. Pat Alderton agreed but added that this should be a working document built up over the next few months. (Terms of Reference at appendix b)

The group agreed that all meetings would start at 7.3pm and finish by 9.30pm and dates for future meetings would be agreed on the night.

4.Possible Agenda Issues

Existing tenant

Great Parndon Community Association currently hold the lease to Maunds Hatch. A management group will have to be set up to include Members, residents, and GPCA to discuss the way forward on the implications of the future lease **Action Joe to draft a discussion paper**

The group agreed to set up a Working Group to cover **Land transfer, Private sector funding, Development potential and Land valuation.**

Consultation/ Communication

The group discussed possible ways of communicating with the residents of the ward these included:

- Communication working group
- Article in the next Community News
- Leaflet to be produced by working group
- Ward questionnaire
- 'Planning For Real' day
- Web site designed for project to include a Vision statement.
- Forming resident groups & identifying neighbourhood watch groups

The meeting agreed that all groups formed would have to have a clear brief.

Action: Pamela to bring ward map with list of residents to the next meeting and copy of Northbrook's questionnaire.

5. Scope

Decision to refurbish or redevelopment.

Joe asked the group if they wanted to pursue extending Maunds Hatch or perhaps build on the land by the Chinese Community Centre.

Alan Whittingham informed the meeting that to maximise potential for funding dwellings would have to be built on the Maunds Hatch site, this could mean a smaller community facility. If the green space by the Chinese Community Centre was developed the scope was there for a much larger building.

Peter Woolford from GPCA asked how long the feasibility study would take. Joe replied that we are only at the operational stage now and could not answer this question until this stage was agreed.

Vision of centre.

After some discussion Alan asked that each residents group bring their vision of the new centre to the next meeting. **Action: residents.**

Centre use data.

Peter agreed to supply information on all the groups that use the Maunds Hatch facility. **Action: Peter Woolford & Pamela Wrenn to contact Lyn Sward re Pre School units and Chris Purvis re sports provision.**

Identify potential Partners

This was not addressed. Will be on the next agenda

Youth Involvement.

Action: Pamela to identify local Youth Councillor and invite them to the next meeting.

Instruction to Design Team

Was not addressed as the group agreed that there was a need to work together for a while to achieve a clear picture for the new centre. The working groups should evolve over time.

OTHER ACTION FOR NEXT MEETING

Terms of reference	Ellena Mould
Resource report to be attached to the mins	Pamela Wrenn
Land registration findings	Joe McGill & Alan Whittingham
Utilities survey and audit	Joe McGill
Covenant Control	?
Information on web page	Pamela Wrenn
Summary of Gateway Project	Pamela Wrenn

Residents to promote project and seek views on what is wanted from a community building before the next meeting.

Pamela Wrenn to invite to next meeting

Steve Ray
Helen Offord
Ian Christmas
County Council Community Officer

**Next meeting Monday July 14th in at 65 Berecroft 7.30pm til 9.30pm.
Items for the agenda to Joe McGill one week before**